## **Club name:** **Assessment carried out by:**

## **Date(s) of intended training(s):** **Date assessment was carried out:**

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| --- | --- | --- | --- | --- | --- | --- |
| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing to control the risks?** | **What further action do you need to take to control the risks?** | **Who needs to carry out the action?** | **When is the action needed by?** | **Done** |
| **EXAMPLE – DELETE WHEN FILLING IN** Lack of social distancing between players | Players, coaches, observers – catching Covid-19. | Informing our players about the need to remain distanced. Preparing suitable drills which allow for social distancing. | Enforce social distancing at training. | Coach (name) Captain (name) | (Date of training.) | xx/xx/xx |
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**Notes for filling in:**

* At the time of completion **(xx/xx/xx)** this document and assessment was carried out in line with relevant government advice and legislation, and is subject to be updated pending advisory changes or changes to legislation.
* Please provide the full names of all persons of authority.
* We recommend that this completed form be printed as a reference for both coaches and players during any given session.
* For “date assessment was carried out” simply include the date that you filled out this form.
* Insert more rows if needed.
* Consider all possible sources of risk, including travel to and from training.
* Please do not retain the example, as this does not fulfil the requirements. Delete the example and rewrite how you are addressing this specific risk.
* Provide specific examples wherever possible.
* If approved, QuidditchUK will provide you with a confirmation letter and/or email for the given dates.
* To be approved for any further training sessions where the date was not specified in the original risk assessment, you must re-submit an updated assessment with the appropriate dates. If this is approved, we will re-submit an updated approval document.

More information on managing the risk of Covid-19 in quidditch can be found [here](https://docs.google.com/document/d/1Z1v6a2ErbvtdAh2xYor7Xl5UEnQoRuqMA4EC8n9-P_o/edit?usp=sharing).

You can find an example of a filled-out risk assessment [here](https://www.hse.gov.uk/risk/casestudies/pdf/office.pdf). Please note that this example pertains to an office environment; your training will have very different risks.

Further information and guidelines can also be found by visiting [**www.quidditchuk.org/covid**](http://www.quidditchuk.org/covid)

Based on a template created by the Health and Safety Executive 15/09/2019.